

Privacy Policy

Privacy Notice

The London School of Science and Technology (LSST) may use and process personal data (including Special Category and criminal offence data) or information regarding you whilst you are a student of LSST and after you have left LSST. Special Category data includes information held by LSST as to your physical or mental health or condition, your racial/ethnic origin, sexual orientation/sex-life, political views, or religion.

Criminal offence data includes information on the commission or alleged commission of any offence by you and any proceedings for an offence committed or alleged to have been committed by you (including the outcome or sentence in such proceedings).

We may obtain the following categories of personal data from third-parties:-

1. Identifying data e.g. usernames, names, email addresses
2. Tracking data e.g. attendance records taken by contractor lecturers
3. Financial data e.g. payment and student finance data collected by contractor finance staff
4. Medical and health e.g. sick notes
5. Professional e.g. employer or past academic references, academic record information for SAPE
6. Criminal e.g. enhanced DBS checks for health and social care courses

LSST processes your data, including Special Category Data for the purposes and in the manner set out in this Privacy Notice. The processing of your personal data for the below purposes is required for the performance of this contract between you and LSST, for LSST to meet its regulatory obligations to the QAA, and the OFS, and for LSST's legitimate interests including marketing, quality assurance, and ensuring safety and security of staff and students. We may also ask for your consent for participation in some marketing activities (e.g. subscribing to marketing information along with our newsletter). If so, you have the right to withdraw such consent at any time.

The purposes for which LSST may process your personal data (including Special Category data) include:

7. the administration of your enrolment on and participation on a course, including the administration of examinations, the issue of results and certificates in connection with the course and (where applicable) the provision to your employer or other sponsor/corporate sponsor information about your attendance and performance on a course, and DBS checking where required for a course;
8. the provision of LSST services and facilities to you and the protection of your health, safety and welfare whilst at LSST;
9. the issue and operation of LSST's ID card in accordance with Condition 10.3.4 of the Student enrolment terms and conditions;
10. the collection of tuition fees and other LSST fees;
11. equal opportunities monitoring;
12. arrangement and marketing of alumni activities;
13. the provision of references about you;

4. the provision of information to any regulator, government body or agency;
5. for safety purposes; and

6. the provision of information to the Higher Education Statistics Agency (HESA).

Your HESA information including linked data is used for four broad purposes: public functions, administrative uses, HESA publications and Equal opportunity, research, journalism and other processing in which there is a legitimate interest. For more information see the HESA Collection Notice on <http://www.hesa.ac.uk/fpn>

In some circumstances, it may be necessary for LSST to transfer your personal data to a country outside the European Economic Area (for example, if that is your country of origin). Such a transfer will only be made for the purposes specified above.

You should be aware that countries outside the EEA may not offer data protection law equivalent to that applicable in the United Kingdom and you consent to the transfer of data in these circumstances and for those purposes. Where we make such a transfer to a country that does not provide the same level of data protection as the UK, we will put appropriate measures in place to ensure your information is protected.

Your data will be received by the following categories of third-party recipients:-

7. awarding bodies
8. regulators and funding agencies
9. debt recovery agencies instructed to recover outstanding fees
10. contractor staff
11. partner course and skill providers e.g. Careers Group, Learn Direct, Trainimaster
12. professional advisors e.g. our accountants, solicitors, quality assurance consultants, our DPO
13. public authorities and law enforcement e.g. HESA, the police, UKVI re your information is protected.