



LSST Student Bursary (Postgraduate students) Policy

Version 2

Approved by the Board of Governors

Last reviewed: September 2023

The London School of Science and Technology (LSST) is committed to broadening access to education and ensuring students feel supported at every stage of their studies. LSST are delighted to be able to offer financial support through the availability of student bursaries for alumni students looking to take their studies to the next level on one of our postgraduate courses. This policy sets out the School's terms and conditions, and processes surrounding the availability and allocation of student postgraduate bursaries at LSST.

Document Information

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The document owner is responsible for maintaining and updating the content of this document and ensuring that it reflects current practice at the School.

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1. Purpose and Scope

- 1.1. The London School of Science and Technology (LSST)'s Bursary policy is intended to inform and guide students on the financial support which may be available to them if they are studying on an LSST postgraduate course with the University of West London (UWL).
- 1.2. All bursaries offered by the London School of Science and Technology, whether through a partnership university or direct, are subject to annual review. Following annual bursary review, bursaries may be withdrawn, or vary in funding amount dependant of availability.
- 1.3. This Policy applies to LSST alumni students who have previously been enrolled on an undergraduate course and achieved a Level 6 qualification with LSST, and who are now undertaking a postgraduate course with LSST.

2. Student Eligibility, and Terms & Conditions

- 2.1. The student must have previously studied with LSST on an undergraduate course and successfully completed a level 6 qualification.
- 2.2. The student must be enrolled on a University of West London (UWL) postgraduate course at LSST, and continue to meet the attendance and engagement requirements expected of them as a postgraduate learner.
- 2.3. The student must be paying the full postgraduate tuition fee to the University of West London (UWL) and be funded by Student Loan Company (SLC) for the entirety of the postgraduate course.
- 2.4. Students who fail to complete the course and/or fail to achieve the postgraduate qualification will not be eligible for the bursary.
- 2.5. Where an eligible student has chosen to withdraw from their course, or are withdrawn by the school or awarding body for non-attendance, non-engagement or due to disciplinary procedure outcomes, they will no longer be eligible to receive the postgraduate bursary.
- 2.6. Eligible students who chose to interrupt their studies part-way through their postgraduate course, may or may not remain eligible for the bursary on their return subject to the academic regulations surrounding the postgraduate bursary at their date of study resumption.
- 2.7. LSST Alumni students who complete their postgraduate degree with London School of Science and Technology will be eligible for a £2,083 bursary. Bursaries are issued at a set amount, and bursary amounts granted will not be altered or take into account students personal financial circumstances.

- 2.8. All eligible students are responsible in completing the “Bursary Claim Form” made available to by LSST on confirmation of receipt of their final tuition fee instalment for their postgraduate studies from University of West London. This form must be completed fully and accurately, and submitted to the relevant department in a timely manner within any timeframe stipulated by LSST. Forms received out with the stipulated timeframe, or incomplete may not be considered by LSST.
- 2.9. The bursary will only become due once the student has paid the full tuition fee to UWL and have achieved an aimed qualification
- 2.10. The bursary will only be paid once at the end of the course year
- 2.11. LSST will aim to make payment of the bursary to the student within 14 calendar days of receipt of the “Bursary Claim Form” by BACS bank transfer only. Bank details provided by the student on the form must be accurate and clear and must be those of the student who completed the postgraduate course.
- 2.12. Students may only claim one postgraduate bursary, for one postgraduate course studied with LSST.
- 2.13. For more information related to the bursary, please contact our Finance team on finance@lsst.ac

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